

## **Nazareth House - JOB POSTING Executive Director**

**Position Type:** Full-time

**Job Location:** Nazareth House,  
455 Palmerston Blvd. Toronto, ON. M6G 2N9

**Application Deadline:** June 4, 2010

**Nazareth House** is a home "of hope and compassion" established to meet the need for safe, supportive, transitional housing for women between the ages of 18 to 50 who are fleeing from domestic abuse, recovering from mental health and substance abuse issues, or pregnant without support. Nazareth House is a non-denominational eight-bedroom home in Toronto that houses up to 11 women and 4 infants. Nazareth House seeks to foster healing and growth in a goal-oriented environment in which each resident is encouraged to set and achieve personal goals. Under the direction of counselors, the women learn much needed skills in order to successfully re-enter society. Women who live at Nazareth House for one year to 18 months have the opportunity to experience themselves as persons of worth and dignity. This leads to acceptance of themselves and ultimately to hope and independence.

Nazareth House is seeking an Executive Director to play an important external leadership role in building and sustaining relations with board members, staff, volunteers, funders, government, partners, service providers, media, and the public. This includes providing a liaison function for residents, service partners, community groups, funders, supporters, volunteers, committees, and directors and officers in order to maintain effective information exchange and communication amongst all key Nazareth House stakeholder groups.

As the key spokesperson, the successful candidate will strengthen and advance Nazareth House's mission, profile and presence in the community.

Candidates must have experience in a collaborative team environment, with a minimum of three years of management experience. They must also possess a sound appreciation of the issues facing the environment of Nazareth House such as an understanding of the causes and effects of addiction. They must demonstrate strong leadership; administrative, financial and operational strength; superior interpersonal and communication skills; strong resource development skills and computer skills.

As the ideal candidate, you are a self starter committed to results. You are also an inclusive, passionate, flexible and decisive leader who fosters a culture of compassion, healing, and accountability in your team. You are an energizing professional with exceptional relationship abilities and management skills. Your previous experience working with a nonprofit board is an asset.

With a high level of sensitivity and compassion to the needs of women at risk, you have post secondary education in social work or a related program, non-profit management or business management and administration, or an acceptable combination of education and experience in a relevant field.

**Salary:** \$70,000 - \$73,000 plus benefits

**Hours:** 40 hours per week with some weekend and evening work

**Start date:** August 16, 2010

Please submit your resumé by **June 4, 2010 at 5:00 p.m.** to: Hiring Committee –

Hiring Committee- Nazareth House,  
455 Palmerston Blvd.,  
Toronto, ON, M6G 2N9

or

**Email:** nazareth\_house@sympatico.ca

or

**Fax :** 416-532-4801

**Late resumé will not be accepted.**

Nazareth House is committed to employment equity and encourages applicants from equity seeking groups. We regret that only those applicants being considered will be contacted. Those applicants being considered will be contacted by telephone in the week of June 7-11, 2010. Only successful candidates will be invited for an interview.